

<Enter Date>

<Enter Applicant's Title> <Enter Applicant's Name>

<Enter Applicant's Street Address>

<Enter Applicant's City, State Zip>

Re: Final Inspection <Enter Type of Application> Permit #<Enter Application Number><Enter (After-the-Fact)>

Dear <Enter Mr./Mrs. Applicant's Last Name>:

This is in regards to the final site inspection that was performed on <Enter Date> to confirm that your shoreline project was completed in the manner that was approved of by the <Enter City/County/Town Name> Wetlands Board.

Please be advised that the activities that have occurred on your property have been completed in conformance with the permit and project drawings. Wetlands Board staff now consider your project completed.

If I may provide any additional information, please contact <Enter Contact Name> at <Enter Phone, Fax and/or Email>.

Sincerely,

<Enter Name>

<Enter Title>

cc: U.S. Army Corps of Engineers,
<Enter District>
<Enter Agent's Name>, Agent